



HALL RENTAL REQUEST FORM

Date: _____

Devotee's Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Cell Phone: _____ Home Phone: _____

Fax: _____ Email: _____

Duration of Usage:

From Date: _____(mm/dd/yyyy) Time: _____

To Date: _____(mm/dd/yyyy) Time: _____

Function or Occasion:

	<input type="checkbox"/> Member	<input type="checkbox"/> Non-Member
Temple Charges	Priest Services:	
	Hall Rental:	
Payment Method	<input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit Card	
If Credit Card	<input type="checkbox"/> Visa <input type="checkbox"/> Master Card	
Card No:	_____ - _____ - _____ - _____	
Expiry Date:	_____ (mm/dd/yyyy)	
Request Status:	<input type="checkbox"/> Confirmed <input type="checkbox"/> Denied	
If Denied, reason:		

Please Note :

1. A cancellation charge of 50% of the assessed charges shall apply, once appointment is confirmed by the scheduler.
2. A late charge of \$50.00 for the first one half hour and \$25.00 for each subsequent hours will be charged if the priest was not returned to the Temple by scheduled time.
3. Transportation shall be provided by the Devotee, if service to be performed away from Temple premises.
4. Service over EIGHT hours are subject to \$100.00 additional charge.

Attention/Contact person: Ms Sheeba Joly (502) 429-8888. Fax: (502) 429-8829